

Technical Rider for Keynotes

1. Room Setup:

John requests that any podium be removed from the stage prior to his presentation as he likes to move around the stage a lot.

- If there is no stage, John requires a riser: 24' wide x 12' deep x 2' high is preferred
- Should there be a head table on the stage or riser, John requires enough room (5' minimum) in front of the head table so he has lots of room to move around

NOTE: Please ensure that the sound system is of excellent quality. A poor sound system can ruin the best-planned event.

2. Lighting:

Please ensure that the stage is well lit so that he is illuminated. His Powerpoint slides should NOT be included in the stage lighting; this will ensure attendees can see his slides.

3. Please provide the following:

- LCD projection
- One very large screen; two screens are preferred. John appreciates the screen set up to stage right
- John will bring his own laptop and his own cordless mouse (DELL – Latitude Laptop)
- Cordless Lapel Microphone
- A small table right center of the stage
- A glass of water – no ice